

Bixby Band Parent Organization Board Meeting Minutes

Date: May 16th, 2019

Location :Bixby Band Room Chandria Meyer BBPO- Communications

Old Business:

Meeting was called to order at 6:30 P.M.

Review and Approval of Last Meeting Min- Minutes Approved

Band Banquet Recap-or questions. No information to add

Championship Banner – Resolved

Uniform Room Repairs Update- *Dawn Glimp/Michelle Walker

- a. Repairs still needed with Shelving 2nd opinion, Ceiling Tiles need to be repaired. Ladder Needed.

Incoming Freshman Meeting Update -*Renee Huffacker- Danny Ball – Traci Jones

- a. Well received with good attendance, fewer questions, covered various aspects of Band Camp. -Renee Huffacker- Danny Ball – Traci Jones.

Reports:

Parent Account: *Renee Huffacker

- a. Information related that their needs to be more options for revenue for the band due to decrease in home games/ concession opportunities. Account update emailed out prior.

Student Account: *Carrie Cooper NP , Karen Cable

- a. Carrie sent update sent to Mia and Chandria: All accounts are in the process of update. Emails have been answered, Safe and PO cleared. Glitch with Cuttime being addressed via ticket.

Purchase Order Status:* Kim Kirk (NP)

- a. Update sent via Mia -Reminder to follow up on purchase orders as they will be closed out 7-2-19. You can Re-Open if Need be.

Communications/ Website: *Chandria Meyer

- a. Website, Band Calendar assist, CutTime in coordination with Student Accounts, Social Media FB Public-BBPO all in process with yearly updates. 1st Roll over of CutTime June 1st.

Committees:

Fundraising: *Katie Naugle, Monica Bein, Traci Jones

- a. Carwash Info, Chick-Fil-A Info are on the Calendar and information to be shared to Communications. Farmers Market being discussed along with regulations and staffing.

Marketing/ Development: *Derek Meyer, Chandria Meyer

- a. Derek related he needs to send his draft for Mia to review and Need to meet with Parker Business and Individual. Also he needs to get lists from Chairs of needed items for possible. Lowes sponsorship of “ In Kind Items”. Discussion and meeting with Lowes management after list compiled.

Concessions and Purchasing: *Cassie Mitchell, *Jennifer Perdue -NP

Bixby Band Parent Organization Board Meeting Minutes

Operations: Props/ Water Brigade: *Russell Prentice/ Kevin Huffacker

- a. New Ice Chests needed x 6 by July Russell to get measurements.

Trailer/Transportation: *Steve Plumlee

- a. Russell Prentice related the Trailer is at Tulsa Tech post inspection. Repairs needed after inspection Tech maybe able to assist with repair Russell to fiollow up and to get trailer on list. Ramp discussed The trailer will need to be back by the ?-22nd.

Performance Support: *Cathy Petters- NP

- a. Possible change in venders and food with consideration of preformance pre-post.

Uniform: *Dawn Glimp, Michelle Walker

- a. Refer to "Old Business" above.

Grade Reps- *Kathy, *Brandi, *KimK, *Traci J

- a. Nothing new to report

New Business:

Carpet Cleaning in Band Facility:

- a. Possible new expense. Need to discuss with school and floor cleaning.

CutTime Review:

- a. Forms or 2019 payments cant be applied until June 1st when roll over happens. 1st time for roll over. Cuttime Account Payment Due Aug 6th – Chandria

Drug Testing:

- a. Need to follow up with HOTS on link and Website Update. – Changes? Karen Cable related she would follow up.

Other/ Misc:

- a. Need Tent Donations for Band Camp, Water Donations possibly done in waves by class this year.

Meeting Adjourned ~7:30.

Next Meeting Scheduled Tuesday July 23rd 6:30 Location TBA by Mia Iden

Attendance:

Mia Iden
Chandria Meyer
Derek Meyer
Russell Prentice
Chassity Williams
Traci Jones
Holly Turvey
Brandi Short
Karen Cable
Renee Huffacker
Danny Ball
Katie Naugle
Kathryn Plumlee

Bixby Band Parent Organization Board Meeting Minutes