

**BBPO Board Meeting Minutes**  
**Tuesday, April 23, 2019**  
**Band Room**

**Meeting was called to order at 6:30 P.M.**

**Fundraising**

1. Baskets Fundraiser was completed
  - a. Over \$1000 was raised
    - i. 50% of the profits will go to student accounts
2. Coaster sells are going well
  - a. Approximately 360 have been sold thus far
3. Pasta Dinner
  - a. Raised \$2,375
  - b. Auctioned quilt sold for \$300
4. Bixby Cruise In Car Wash
  - a. Offering a Saturday in June for us to do a fundraiser
    - i. A percentage of the day's sales will be donated
    - ii. Fairly easy for students
      1. Holding up signs to drum up business and greeting customers would be all that was required
      2. No actual car washing or drying due to liability issues
5. Texas Roadhouse
  - a. Still waiting to hear back about the fundraiser involving the sales of rolls
6. Savoy
  - a. The selling of cinnamon rolls and coffee will most likely happen in September
7. Downtown Bixby Parking lot
  - a. We would work the parking lot for the Bixby Farmers market

- i. 2 Saturday mornings a month beginning in May
  - 1. We may have to wait until June pending school board approval
- ii. 2 attendants would be needed to man the lot
- iii. This would possibly a general band fundraiser

8. Online donations

- a. In further looking at the online donation company, it was felt it would be better to promote support through Cut Time rather than a 3rd party vendor
  - i. All support would be kept with the band rather than only a percentage
  - ii. We need to look at a marketing campaign to promote the availability of us to take support through Cut Time
    - 1. Social media campaign
    - 2. Hashtag
    - 3. Shareable status to promote to friends and family
  - iii. It is very important to use the term "support" rather than "donation" due to the fact we are not a 501c entity

9. BTOB ad sales

- a. Looking at getting this started soon

10. Bixby Barbecue and Blues Fest

- a. Majority of volunteer spots are filled
- b. The money earned from the BBQB fest will be divided over all the volunteers based on their hours worked

**Sponsorship Program**

- 1. Trying to schedule a meeting with Mr. Parker in May
- 2. General working ideas include:
  - a. Giving students a percentage of sales similar to the BTOB ad sales
  - b. Work on getting meals sponsored
    - i. Could possibly reduce band fees
  - c. Offering space on the trailer to promote sponsors with vinyl stickers

- d. Offer space on the fence behind the band for sponsor signage

### **Concessions**

1. We have 5 co-managers signed up for next year
2. Contract should be signed in June or July
  - a. We need to find out about the Fall Classic to see if it also needs to be in the contract
3. We've been looking at apps making ordering from the stands possible but a decision hasn't been made yet
4. We only have 4 home games this year

### **Trailer**

1. The brakes and wheel issues need to be fixed ASAP
2. We have a call into Tulsa Tech diesel program to see if they can do the work for us
  - a. We would buy parts
  - b. Labor would be a small fee
3. The stairs replacing the ramp, etc should be taken care of this summer

### **Cut Time**

1. All 8th graders (incoming 9th graders) have been set up in Cut Time
  - a. Some have already started paying fees
2. As soon as we have a list, 7th graders (incoming 8th graders) can start being entered

### **Uniforms**

1. We are expecting 85 9th grade band students
2. We are losing 34 members (that we know of) from other grades
3. New uniforms have been ordered

4. Space is going to become even more of an issue in the uniform room
  - a. A work order was put in to get the shelved fixed so that safety doesn't also become an issue
  - b. A meeting will be scheduled with Mr.Parker to address space and storage solutions

### **Banquet**

1. Senior gifts are ready to go
2. Flowers for centerpieces have been ordered
3. The space will be viewed on Thursday to plan final set up
4. DJ connections is good to go
5. We will have access to the space at 10:30 Saturday morning
  - a. AV and DJ can begin set up at 12
  - b. Table centerpiece set up can begin at 12
6. Doors open at 5:30
  - a. Dinner at 6:45

### **Miscellaneous**

1. The incoming freshmen meeting about band camp will be 5/16
2. We still need a volunteer coordinator for concessions
  - a. We may also need a band banquet coordinator
    - i. Will most likely be handled by the parents of senior students
3. Someone needs to meet with Denise Woods at HOTS to make sure all the band dates get put on the calendar so nothing gets double booked
  - a. Mia volunteered to handle this
4. Sam's would like to donate a sheet cake to the band in thanks for our business
  - a. Probably won't happen by banquet so a decision will need to be made about when to have it brought in
5. We might want to look into separating the BBPO from the school
  - a. Similar to the Quarterback Club

- b. We'll see what it would take to become a 501c entity
6. OBA is going to be held at Owasso next year
- a. Cathy Peters suggested sales for our group of tickets begin in September so that we get a good spot in the stadium since it's smaller than BA.

**Meeting adjourned at 7:45 P.M.**

**1st meeting of the 2019-2020 BBPO Board**

**Thursday, May 16, 2019**

**7:00 P.M.**

**Band Room**

## **BBPO Meeting 4/23/19 Attendance**

Rebecca Eckert

Tracy Rubis

Brandi Short

John Naugle

Katie Naugle

Kathryn Plumlee

Kimberley Kirk

Traci Jones

Krista Bauer

Derek Meyer

Chandria Meyer

Carrie Cooper

Russell Prentice

Renee Huffaker

Cassie Mitchell

Danny Ball

Cathy Peters

Lisa Michael

Jennifer Buerck-Pardue