

BBPO Board Meeting Minutes
Thursday, October 4, 2018
Band Room

Meeting was called to order at 6:31 P.M.

Minutes

1. August meeting minutes will be emailed
 - a. Report any discrepancies to Tracy Rubis before they are entered online

John Naugle from the BYFA

1. Championship game will be held 11/10
 - a. As of now Broken Arrow beat our bid for cost of facility use
 - i. In order to compete with BA we need to cut costs by \$1100 for the cost of our field and the Home Of the Spartans
 - b. Last year we made \$4100 gross
 - i. Cost was about half of that
 - c. In order to host this event Mr. Naugle presented the idea the BBPO split the cost of the \$1100 in order to be competitive with hosting this event
 - i. The BBPO would stand to make approximately \$1700
2. The board voted in favor of putting \$550 toward the cost of hosting the Youth Football Tournament
3. Tracy Rubis will request a PO for \$550 after the decision is made next week as to if the tournament will be held at the BHS football stadium

Treasurer Report

1. London accounts
 - a. Danny Ball reported that there are only 2 unpaid travelers
 - i. One due to a bounced check
2. Carrie Cooper reported that the first bout of credit card payments in the concession stand went well

- a. It went well using cell phone networks
 - b. Amy Reneau has been contacted about putting wifi towers on the concession stands
 - c. Having a single line for CC payments didn't really work well
 - i. Those taking CC payments need to be available for all lines
 - d. The primary issue with the CC payments is that anyone logged in to the account to take payments can see all account info
 - i. We need to come up with a waiver for account privacy info as well as releasing us from cell phone damage liability.
 - 1. The volunteers also need to be willing to use their cell phone data until the wifi situation is resolved
 - ii. It is possible we use only concession co-managers to be responsible for CC payments
 - e. We need to put a sign up at BTOB announcing we now take credit cards
3. Middle school Cut Time accounts are in the works
- a. Amy Reneau has been contacted and asked to make the Cut Time website clear for use with the students' school issued email addresses
 - b. We need a list of 8th graders with their school issued email address and then they will be given cut time accounts

Concessions

- 1. Getting volunteers for Saturday coverage has been difficult
 - a. We will try to promote these opportunities to 8th grade parents after BTOB

Fundraising

- 1. Katie Naugle reported on upcoming fundraisers
 - a. The Poinsettias and Greenery fundraiser will be rolled out to the high school tomorrow
 - i. The middle school will start selling after cheesecake sales wrap up
 - ii. Orders are due to the greenery company on 11/2 with no last minute changes after 11/9
 - iii. A message will go out on Cut Time with prices and the due date of 10/26

1. Money is to be turned in with order forms
- iv. Delivery will be the week after Thanksgiving
- b. Custom Coasters
 - i. We can order 100 coasters for \$100 with up to 4 images
 1. We will do 2 images
 - a. Band Logo
 - b. Spartan head
 - ii. We will plan to put in a large order and sell them at Christmas time as well as near graduation
 - c. This year the HS will not be having a winter concert so we will lose one bake sale
 - i. Proceeds go to band banquet
 1. We will need a fundraiser to help make up for this deficit. Possibilities include:
 - a. Participating in the Winter Wonderland in downtown Bixby
 - b. A bake sale at the Farmers Market
 - c. A raffle of a T-Shirt quilt made of old band tshirts with time and labor donated by Monica Bein, would likely be a very high earner
 - d. We were invited to participate in the Downtown Tulsa Christmas Parade
 - i. Drum majors were invited to be grand marshals
 - ii. The date is 12/8
 - iii. Mr. Parker is thinking it over due to how closely timed it is to when we need to get uniforms ready for shipping to London

BTOB

1. Golf carts arrive 10/5
2. Trash is taken care of

- a. Dumpsters were donated by American Waste
3. Everything has been taken care of with the city and site maps are covered
4. Band guides are covered
5. Adult volunteers need to be reminded to keep students on task
 - a. Students will be given a name tag with what their job for the day is clearly listed so everyone knows what they should be doing
6. Tshirts are done and ready for pick up
7. Concessions is taken care of
 - a. They may need a few more evening volunteers
8. Medical supplies have been replenished and are ready to go
9. Hospitality is under control
10. We have an off duty police officer hired to work 11a-9p
11. Programs are ready and look great

Website

1. A button for BTOB has been added on the website
 - a. All needed information is posted online
2. A FB page for the event has also been created
 - a. Information is being shared on FB and instagram
3. A support button has also been added for those wanting to donate to the band or a specific student
 - a. We used the term "support" instead of "donation" because we are not recognized as a "non-profit" organization
4. There has been a delay with images from the Owasso tournament
 - a. When they are available they will be added to the website
5. The forms and information for the greenery fundraiser will be made available on Cut Time

Miscellaneous

1. Band Banquet deposit and contract has been turned in to the DoubleTree
 - a. A band banquet committee will be formed in November
 - b. The idea is to have 6 students within 3 rooms per chaperone

Meeting adjourned at 7:34 P.M.

Next BBPO Board meeting

Thursday, November 15,, 2018

6:30 P.M.

Band Room

BBPO Meeting 10/4/18 Attendance

Rebecca Eckert

Tracy Rubis

Katie Naugle

John Naugle

Russ Iden

Cathy Peters

Jeff Beach

Chandria Meyer

Linda Eldridge

Mia Iden

Cassie Mitchell

Brandi Short

Dawn Glimp