

**BBPO Board Meeting Minutes**  
**Thursday, November 15, 2018**  
**Band Room**

**Meeting was called to order at 6:30 P.M.**

**Minutes**

1. October minutes had a stray line of text on the final page
  - a. After the correction is made minutes are approved

**BTOB**

1. Mia reported that the event made about \$9,000 profit
  - a. Rain impacted concession sales and some gate sales
    - i. This year's Ad sales went a long way to make up for the impact
  - b. Next year we may want to consider not giving meal tickets to volunteers unless they work multiple shifts

**OBA**

1. Mia reported that the event went well
  - a. OBA board and Band directors were happy with how everything went
2. Crowd control did become an issue when band students began entering the stands
  - a. Parents of performing bands had a difficult time getting into the stands to watch performances
  - b. We may want to consider opening the visitor stands for the performing band students
3. Volunteers were difficult to come by
  - a. We need to look at ways to get more adult volunteers
4. Having our band perform at the end of the night was a good decision
  - a. Students being required to stay and clean after they performed made the process go much more quickly

5. OBA made about \$16,000 gross and netted about \$9,500 profit

### **Treasurer Report**

1. Renee Huffaker reported on revenue sources
  - a. Youth Football
    - i. Fewer players and fewer games is resulting in less concession sales
    - ii. We have seen a 16-30% decline in games and a commensurate decline in revenue
  - b. We need to look at other sources of fundraising next year
    - i. We only have 4 home football games and do not host the Jenks game next year
      1. This will result in lower football concession sales
    - ii. Raising band fees for 2019 was brought up as an idea
      1. Mr. Parker likes to keep fees as low as possible to make band accessible to all students
      2. They will already be higher due to travel to St. Louis
2. Carrie Cooper reported on student accounts
  - a. 40 students have unpaid band fees
    - i. About half of those are going to London
      1. The agreement London travelers made was to pay regular band fees before the London travel fees
        - a. Emails will be sent this week to the London travelers regarding payment of band fees
  - b. Uniform fees are being added into Cut Time accounts
  - c. Concessions Posted this week
  - d. 8th graders should be entered into Cut Time by the end of the month
    - i. Their accounts will be made using their school issued K-12 email accounts
      1. We may consider asking all students to update their accounts to use their school issued emails as well
    - ii. An initial email will be sent out to 8th graders asking students to refrain from setting up parent relationships at this time
  - e. Credit Card payments are going well

- i. The primary issue with the CC payments is that anyone logged in to the account to take payments can see all account info
  - 1. We still need to come up with a waiver for account privacy info as well as releasing us from cell phone damage liability.
- ii. The volunteers also need to be willing to use their cell phone data until the wifi situation is resolved
  - 1. We will check with Verizon regarding the option of getting a hot spot set up
- f. We need to promote the “support” button during the holidays so people can give gifts to student accounts through PayPal

### **Concessions**

- 1. Cassi Mitchell reported on concession profits
  - a. We may consider dropping basketball concessions next year
    - i. We have trouble finding volunteers
    - ii. The profit isn't considerable enough to make it worth the effort
  - b. We will also be giving up one Football gate and letting the Cheer boosters take it over
  - c. The Youth Football Championship only netted about \$300 profit
    - i. We paid \$550 toward the field rental fee
      - 1. It was suggested we not participate in this event if we have to pitch in for field rental
  - d. We will look into selling Hot Hands in the concession stands next year

### **Fundraising**

- 1. The Poinsettias and Greenery fundraiser items will be delivered 11/28
  - i. A message will go out asking for help with sorting and handing out orders
    - 1. Band leadership will also be helping
- 2. Middle School Bake Sale
  - a. The winter concert is 12/10
  - b. We will also sell water since it went over well last year

- c. There will likely be no raffle this year
      - i. Last year's raffle barely broke even
- 3. Custom Coasters
  - a. May move to spring/graduation
- 4. Ink sales should happen again in January
- 5. Trivia night made a lot of money last year
  - a. We need someone to organize the event
  - b. Would preferably be held in February
- 6. Pasta Dinner
  - a. We need a committee to organize the event
  - b. Brandi Short will check with South Tulsa Baptist Church to see if the April 15th date is available.
  - c. Last year we made about \$3,366 to go towards band banquet

#### **BBPO Board**

- 1. We need a volunteer to organize board position nominations for next year
  - a. Dawn Glimp was kind enough to volunteer
- 2. Next year we may consider only having class representatives for the 8th grade class
  - a. The senior class may also need one

#### **Band Banquet**

- 1. Will be held 4/27 at the DoubleTree at Warren Place
  - a. Committee will be forming soon
  - b. First meeting will be held in December

#### **Band Support**

- 1. Feeding the students went well
  - a. We actually have a surplus of funds
    - i. The surplus will be used to feed students after the Tulsa Christmas Parade on 12/8
- 2. Band Trailer

- a. The company from which we bought the stairs would like to know a Saturday on which they can install the stairs
- b. The Trailer needs several other repairs before next marching season
  - i. Repairs will probably cost a few thousand dollars
    - 1. They must be taken care of before the St. Louis trip

**London**

- 1. We need to order a new banner ASAP
- 2. There will be a mandatory Chaperone Meeting on 11/29 at 6:30
  - a. Information given will be made available on CutTime after the meeting

**Meeting adjourned at 7:56 P.M.**

**Next BBPO Board meeting**

**Thursday, December 13, 2018**

**6:30 P.M.**

**Location TBD**

## **BBPO Meeting 11/15/18 Attendance**

Rebecca Eckert

Tracy Rubis

Dawn Glimp

Cathy Peters

Mia Iden

Kimberley Kirk

Melanie Tanksley

Sherry Frable

Danny Ball

Renee Huffaker

Linda Eldridge

Jeff Beach

Carrie Cooper

Chandria Meyer

Cassie Mitchell

Brandi Short

Jeremy Parker