

BBPO Board Meeting Minutes
Thursday, July 19, 2018
Band Room

Meeting was called to order at 6:35 P.M.

2017-2018 Year End Update

1. Mr. Parker has signed the Bylaws approved by the BBPO
 - We are currently waiting on Terry Adams to sign them

Treasurer Report

1. Kim Kirk is currently handling all P.O.s
 - Since parent, student, and guard P.O.s will be handled the same person, everyone will need to distinguish between accounts when making requests
2. Concession P.O.s
 - The vendor list needs to be checked over to make sure it's current
 - P.O.s should be put in ASAP
3. London accounts
 - Danny Ball reported that London accounts are about the same since the last report
 - More will be known after the next bank deposit is made
 - About 30-40 people remain behind in their payments
 - It was also noted that we need to be able to take credit card payments through cut time preferably by 8/1
4. Guard accounts are all paid up
 - There are 9 students that are behind
 - 8 are incoming 8th graders
 1. Schedules will be withheld if they are still unpaid by that date
 - 1 account is a senior
 1. It has been addressed and will be paid soon
5. Student accounts
 - Carrie Cooper reported that everything has been posted in Charms

- A deposit will be made tomorrow
 - It will include everything received over the last week and a half

Concessions

1. Cassie Mitchell will be handling the start up of the concession stand
 - A request for volunteers will be going out soon in order to be ready for the first game
 - Probably need volunteers the weekend of 8/4
 - The first home scrimmage is scheduled for 8/17
 - It was decided that volunteer signups will still be handled through Signup Genius so as not to muddy up the calendar in Cut Time.

Performance

1. Band camp
 - A tent has been secured
 - The cost was \$700 for a 20X40 sized tent
 - Installation will happen 8/17
 - The tent will be picked up 8/14
 - Towels for icing are in the water closet
2. Water Brigade
 - We are currently waiting to hear back from a person who will possibly be able to handle water for us
 - Tracy Jackson offered to bring her truck and trailer to help out during band camp if needed
 - We need to take inventory of what water we have on hand
 - Concession stand ice will be used for the water jugs this year
 - Jeff Beach suggested we have senior leadership handle the responsibility of handling the filling of the water jugs
 - Mr. Parker will need to decide if perhaps we'll use student leadership or if the other band directors will take on the responsibility

Parent Section Ambassador program

- We would like to set up a program for parent volunteers from each section to act as ambassadors for the incoming freshman parents

- The 8th grade parent feedback showed a necessity for a contact person that can answer questions they may have regarding events, parties, requirements, etc. that are often section specific
- Renee wil compile a list of sections and possible volunteers
- The intention is to have this figured out before the first full pand parent meeting so the ambassadors can be introduced at that time

Military Appreciation Night

1. The event is 8/24 this year
2. Kathryn Plumlee offered to coordinate this event

Trailer Needs

1. A P.O. has been opened to handle the upcoming repairs
 - We decided on ordering a solar panel and rechargeable battery
 - Should be available and ready for shipping
 - Stairs have been ordered
 - Should be ready in about 4 weeks
2. Trailer inspection is currently being organized

Fundraising

1. BTOB
 - October 6th
 - Mia has already ordered radios and put a hold on golf carts
 - A request for the permit will be made soon
 - Committees will be organized soon
 - A meal package needs to be put together and presented to the attending band directors
2. OBA
 - We will be hosting this year on 10/27
 - Concession sales will be our only fundraising opportunity

- A meal package needs to be put together and presented to the attending band directors
- We need to keep costs down
 - Fewer golf carts
 - May rely on phones instead of radios
- 3. Mattress Fundraiser
 - Scheduled for 8/28
 - Representative is come the first day of band camp to present information to the students
 - He would also like to be at the parent performance to speak to the parents

London

1. Meeting will be held 8/7 at 6 PM
2. The London rep is coming to give us more information on the trip
 - Flight info
 - Hotel
 - Etc.

Uniforms

1. Fittings are currently underway
 - Student leaders have been a great help
 - Tracy Jackson has been entering inventory info and assigning uniform pieces to students in Cut Time
 - Cut Time is going to be a great resource once its all set up
 - Repair requests will be able to put in through the program
2. Volunteers for sewing and ironing will be needed soon
3. We'd like to have uniforms ready by the Jenks game

Freshmen meetings

1. Next meeting will be held around the start of school

2. Meeting will cover what to expect throughout the school year

Website

1. All old information has been cleared out and updated with new information regarding the upcoming school year
2. Mr. Parker wants to have all information streamlined
 - The intention is to only use the website and Cut Time
3. All forms are going to be electronic this year through Cut Time
 - Once completed the forms will be directly linked to student accounts

Miscellaneous

1. Band Banquet will be held 4/27
 - We will be requesting the DoubleTree to hold the date for us since that venue worked well last year

Meeting adjourned at 7:33 P.M.

Next BBPO Board meeting

Thursday, August 9, 2018

6:30 P.M.

Band Room

BBPO Meeting 7/19/18 Attendance

Rebecca Eckert

Tracy Rubis

Katie Naugle

Cathy Peters

Brandi Short

Danny Ball

Monica Bein

Tracy Jackson

Sherry Frable

Renee Huffaker

Linda Eldridge

Mia Iden

Chandria Meyer

Carrie Cooper

Jennifer Pardue

Lisa Michael

Jennie Knight

Dawn Glimp

Kathryn Plumlee

