

BBPO Board Meeting Minutes
Thursday, September 7,, 2017
Band Room

Meeting was called to order at 6:01 P.M.

Minutes from August Meeting

1. It was noted that one item was missing from the August minutes
 - Minutes should include that \$50,000 from the student account was moved to the parent account
2. Minutes were approved with that amendment

Treasurer Report

1. Renee Huffaker reported on concessions
 - Concessions from the Jenks game brought in \$14,375
 - The football games normally bring in an average of \$7500
 - Playoff games bring in around \$9,000
 - A list of volunteers was left at each gate so that only volunteers on the list could get in the gates for free
 - A wifi or data connection is needed in the concession stand(s) to test a credit card reader
2. Sherry Frable reminded everyone that it is very important to get P.O.'s turned in before purchasing anything
3. Mia Iden reported on Student accounts
 - Payments are still coming in, even though everything was due 9/1/17
 - We are a little behind years past on received payments
 - This could be due to the fact that people are waiting on gate work money to pay their fees, when that money doesn't actually hit accounts until January or possibly February
4. Proposal of credit and background checks for money handlers
 - We would like to be covered liability wise for money handling
 - Covering the cost of background checks and credit reports may be an issue
 - There is a possibility of requiring everyone who is involved with the Band Parent Organization to be BEST trained, not just chaperones, so everyone is background checked

Fundraising Report

1. Tracy Rubis reported that Ken has many ideas he is trying to get implemented for fundraising opportunities
 - The activities director, Mr. Patterson, said we couldn't get on the agenda for fundraiser approval until December or January
 - Since it is imperative we start raising funds for the London trip ASAP, Mr. Parker is going to meet with Mr. Patterson to try to get us on the agenda before December
2. BTOB ad sales are on point, and are shaping up to be the same as last year
3. The company through which we did the mattress fundraiser last year has gone out of business
 - There is a need to fill the gap of fundraising that is left by losing the mattress sales opportunity

Chaperone Report

1. Sherry Frable reported that the chaperone list is sparse at this point
 - We need to put out a call for more Best trained chaperones
2. The first away game is 9/14
 - Since it is in Putnum City only ½ the band will be going, approximately 70 students
 - There will be 2 buses
 - As soon as we get the list we can put a call out for chaperones, since it will most likely only be parents of students attending the game
3. Mr. Parker should be putting out the application to chaperone the St. Louis trip toward the end of this month
 - Sherry still has the application from last year, and it could be used again with some updating
 - Chaperones for St. Louis will be chosen with priority given to people who have prior chaperoning experience

Performance Support

1. Cathy Peters reported that all P.O.'s are in place for food
 - The next time we have meals for the kids will be the contest practice on 9/16
 - An updated roster from Mr. Parker would be help for for exact numbers for food

BTOB

1. Rich Wallace reported that BTOB planning is going well
 - A request was out for BTOB volunteers
 - There may be the possibility of some alumni volunteers
 - Good response for hospitality workers
 - Will need help with volunteer check in
 - Waiting on a final list from Mr. Parker of bands participating in the event for T-shirts and wristband information
 - Our band will be performing between prelims and finals
 - Mr. Parker feels the crowd is better at that point
 - It also helps with the split shift scheduling of student volunteers
 - Got golf card, walkie talkies, SRO's, and permits are under control
 - EMSA is on call for the event
 - We can pre-pay to have them be on site for the day if anyone feels it is necessary
 - The SignUP Genius for volunteers will be going up in a few days
2. It was mentioned that freshman parents may not understand what BTOB is and why it's an "all hands on deck" event
 - There will be a freshman parent meeting on 9/19
 - It will include information on BTOB
 - Competition information will also be explained

Water Brigade

1. A P.O. has been submitted for coolers
 - 2-10 gallon coolers should be purchased each year to rotate out the existing ones
2. Rich is seeing about changing out the lights on the water trailer
3. We need donations of 5oz water cups
 - A push for donations will be going out soon
4. The location of water storage in the new building will be determined based on the availability of storage closets and how much overflow there will be from the uniform room
 - We should be able to keep the current storage situation through the season

- New carts may need to be purchased

Website

1. A few questions were raised about links routing to blank pages
2. Past BTOB information would be a nice addition
3. It was mentioned that we should check into an Amazon Smile account for the band

Equipment

1. Prop dads are making good progress
 - There will be new visuals this week
 - Need to establish a camp set up crew for away events
2. Trailer has been inspected
 - Drum racks have been installed
 - Denny needs to put in his P.O. requests for St.Louis trip
3. Mr. Parker feels we should pay Denny for his services this year since he no longer has a student in the band
 - \$300/for the year
 - Will need a purchase order
 - Denny may need to fill out a W-9

Concessions

1. Going well with shift leaders, etc
2. Biggest change is that now concessions crew handles band dogs
3. There were a few equipment issues that should now be fixed
4. Mr. Parker does not want any outside vendors selling at football games
 - They take away from our profits
 - Freckles has a 2week contract to sell pineapple whips outside the gates

London Trip

1. A "contract of intent" for students will be going out soon to get a read on how many students seriously intend to go
 - Hoping for 120 students, but need a minimum of 100
 - If the number is under 100, trip may be cancelled due to pricing issues
2. First deposit payment is due at the end of the year

- There will possibly be 3 installments
 - Winter- End of school year- Beginning of school year
- 3. Fundraising efforts outside of the school or Band may need to be considered
 - Parent organized fundraising
 - Personal fundraising efforts could also be utilized
 - GoFundMe pages is one example
- 4. Mr. Parker would like to see the band have a big, most likely international, trip every 4 years
 - London, being the 1st, will be the hardest to get organized and funded
- 5. The cost estimate for the trip to London is \$3500.00
 - Chaperones will be needed, but they will have to pay their own way
 - One Band Director per every 50 kids will be covered funding wise
- 6. A committee of Band Parent Organization members will need to be formed to handle organization and logistics
- 7. Mr. Parker will be speaking to the middle school band about the London trip
- 8. On September 20th @ 2:30 an official Lord will be coming to the school to formally invite the band to London

Uniforms

1. No colored powder should be used by the student section this year
2. Tracy will be asking those in charge to wipe down the band bleachers better
 - Uniforms were extra dirty after the game last week

Color Guard

1. Homecoming mums will be made for all color guard girls on 9/17
 - If any band moms would like one for their daughter please provide a \$2 for a mum and 1 yard of ribbon

Band Photos

1. Form will be sent out 9/8
2. Photos are September 13th time TBD
3. Individual as well as 2 group photos will be taken
 - Group photo in the stands

- Group photo in a formation on the field

Spirit Wear

1. Should be handed out early next week
2. Another spirit wear store will be opening for those that missed out on the first one

Meeting adjourned at 7:45 P.M.

Next BBPO Board meeting

Thursday, October 12,, 2017

6:30 P.M.

Band Room