

BBPO Board Meeting Minutes

Thursday, July 13, 2017

Band Room

Meeting was called to order at 6:31 P.M.

Treasurer Report

1. Mia Iden is checking into using Square Readers in concession stands
 - No contract with Square One
 - Charge 3% of purchases
 - There is a possibility we can use school ipads
 - Use of personal ipads & cell phones are an option as well
 - Mr. Parker feels there would be bigger and more purchases made at concessions if we gave people the option to use their bank cards
 - Tracy Rubis called for a vote for board approval to use Square Readers in concession stands.
 - All present approved the motion
2. Sherry Frable asked that everyone make sure they secure P.O's before they ask for payments or reimbursements out of the band parent bank accounts
 - Nothing should be bought without an approved P.O. otherwise you are not guaranteed to get reimbursed
 - P.O's have been known to take up to 2 weeks for approval

Fundraising

1. Ken Lakin reported the fireworks fundraiser was a success
 - 110 units were sold
 - \$4200.00 was dispersed into student accounts
 - Research into doing the fundraiser again next year
 - Fireworks will be sold again in the fall, possibly November, for New Year's Day
2. There is a possibility of conducting a Bounce U tournament
 - \$10-\$20K is the possible range of fundraising possible
 - Research is being conducted as to what the tournament entails and the feasibility of hosting the tournament
3. Jeff Frable announced the first annual Trivia Night to be September 9th @ 7pm
 - Will be located at New Beginnings Church
 - Hoping to have 300 people
 - \$75 per ticket

- The committee is trying to secure community wide sponsors
 - Consideration as to what sponsors to approach will be given to the BTOB list of sponsors so that major sponsorships of BTOB won't be impacted
- The event will be promoted to the whole Bixby community, not just the band
- It would be ideal to raise a net goal of \$20,000, with \$15,000 being what we hope to get
- \$10,000 is the minimum goal to be raised
- Next committee meeting is scheduled for July 25 @ 6:30 P.M. at the Pizza Shoppe
- 3. Ad sales for BTOB have began with the students who sold ads to particular business getting the first chance to reach out to them again
 - After this week any unsecured business will be up for grabs for anyone to solicit
- 4. Tracy Rubis mentioned that Mr. Parker is looking for a volunteer to work with Mr. Summner
 - The volunteer will be helping Mr. Summner to secure corporate sponsorships for the band
 - They would also help put together a sponsorship program to help with major band purchases

Website

1. Chandria Meyer reported the website as updated with contact information and current forms
 - Contact her if there are any changes or updates needed to be made
 - Availability to sign forms online is being researched
 - Connecting charms to the website is also being researched
 - It was asked if a search box could be added to the main page to help with navigation, to which Chandria said she would enable the search box option
 - Color guard forms will also be added to the color guard page as they are received
2. Tracy Rubis reported that Mr. Parker would like to make a shift to using all Google Doc documents for future purposes
 - As of now, forms on the website are put in as PDFs.

Bylaw Revision

1. Tabled for now, the committee is still looking into changes to be made

BTOB

1. Ad sales are underway
2. Rich Wallace reported bids have been requested for program pricing
 - There was a color option given as well
3. Subcommittee chair people are needed

- Information on subcommittees will be out soon
- 4. There will be a BTOB meeting soon, but it was mentioned that many things can be handled via email, text, and phone calls so there will not need to be a lot of in person meetings
- 5. It is believed the Pride of Bixby will perform at the end of the night
 - Tracy Rubis will check with Mr. Parker to be sure
- 6. A discussion was had on the pros and cons to changing from having an event specific shirt provided to students and volunteers annually or having volunteers wear a volunteer specific shirt which would be the same every year negating the need to order and pay for new ones annually.
 - Tracy Rubis mentioned that Mr. Parker is hoping to phase the color blue out of the band's repertoire and making the band colors black, white, red, and grey. So that should be taken into consideration if a volunteer shirt was decided upon.
 - The point was mentioned that T-shirt sponsorship might be an issue regarding event specific vs. volunteer shirts
 - The cost of providing each volunteer with a free event specific shirt was also brought up
 - The possibility of having volunteer buy their own shirt from spirit wear sales was mentioned
 - When an informal vote was taken after debating the pros and cons, the vote was 9 for and 8 against changing to a volunteer specific shirt
 - The issue was tabled, more research will be done and then revisited.
- 7. The option of a videographer and/or providing a booth for party type pictures is being researched as a possible money making opportunity at the event

Water Brigade

1. Towels have been stocked for making ice towels during band camp
2. The shade tents that were bought last year were damaged and will not usable this year
 - Ken Lakin is looking into the possibility of a tent rental company possibly donating the use of a large party tent for the 2 weeks of band camp in exchange for an ad in the BTOB program
3. Water donations are needed

Uniforms

1. Tracy Rubis reported uniform fittings are currently underway
 - About ⅓ to ½ have been completed
 - Minimal complaints have been made by the students about the new compression wear
 - Mr. Parker has asked that uniforms be ready by the first game
 - An away game at Jenks

- Freshmen uniforms should be in soon, Tracy Rubis will check on their arrival date

Chaperones

1. Must be BEST trained
 - Training is free and available online
 - Check with Sherry Frable if unsure about status of training

Performance Support

1. Cathy Peters is checking with Mr. Parker about menus and camp expectations
2. An email needs to be sent out confirming band camp date and times
 - The parent hand out has the wrong dates and times

Color Guard

1. Color guard would like to be more involved with the full band and band parent organization
 - Would like help getting more guard parents involved
 - Willing to help with fundraising, etc
2. It was asked if guard documents could be added to the guard page of the website
 - Chandria Meyer will upload them when she receives them
3. The guard organizers would like to meet with Mr. Parker and BBPO treasurer to determine a budget that could be used for their needs
4. Guard parents are making homecoming mums and would appreciate ribbon donations

Props

1. Waiting on PO's to purchase supplies
2. More information will be available at the next meeting

St. Louis BOA Update

1. Leave Friday early
 - The hope is to wear travel uniform to the Thursday game and leave at half time
2. Perform Saturday, time TBD
3. Six Flags and home Sunday

4. Rooms must be booked through BOA this year
5. Mr. Parker will do the room assignments
 - Color guard would like to have rooms together to make performance preparations easier

Concessions

1. Linda Eldridge is looking into sign up genius to organize volunteers
 - NHS and other student activities are always looking for ways to earn hours, so that could be a resource to find more volunteers if needed
2. Jennifer Pardue has all the P.O.s for concessions in order and taken care of
3. Tracy Rubis presented a volunteer reimbursement proposal to try to encourage more people to volunteer at concessions
 - See attached proposal
 - After presentation and discussion of the attached proposal a motion was made to put the proposal into practice
 - Motion was passed with a majority vote

Meeting adjourned at 8:03 P.M.

Next BBPO Board meeting

Thursday, August 10, 2017

6:30 P.M.

Band Room